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**Don't Leave Me Now**

**By Emmanuel Emesakoru**

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Don't leave me now lest my sweet breath would cease  
Don't leave me now else my whole body would freeze  
Don't leave me now that I'm crying on my hurting knees  
Else I may never give my heart away again on lease

If you leave me right here and walk away from my life  
I'd not even think about slitting my throat with a knife  
This life will still go on and I'll definitely remain alive  
But without you right here how do you want me to survive

Can't you see I trust you with every bit and inch of my heart  
And never ever want to imagine the both of us live apart  
If you leave today I shall never find another to believe  
That's why I'm still begging you to stay and never leave

None

**September, 2004 – How to Take a Break from Leave Administration when Implementing a**

**Telecommuting Model**

**By Sanet Janssen**

## **September, 2004 – How to Take a Break from Leave Administration when Implementing a Telecommuting Model**

by: **Sanet Janssen**

Telecommuting is becoming a reality. Although Leave Administration is one of the simplest human resource tasks performed in a company, employees will realise that a paper based Leave Administration system is inefficient when a telecommuting business model is considered. LeaveForms, a web–browser based, employee self–service, leave administration system offers a solution to this predicament.

Telecommuting is becoming a reality. The workplace has shifted from a central office to places such as employee homes and neighbourhood complexes where people primarily use electronic means to transfer work between home and office.

It is important that employers who consider options such as telecommuting put the necessary support structure around it. One of the many aspects that need to be considered is employee Leave Administration.

Although Leave Administration is one of the simplest human resource tasks performed in a company, employees will soon realise that a paper based Leave Administration system is inevitably inefficient when a telecommuting model is implemented. When using a paper based system an employee might have to drive in to the office just to get their leave form authorised. Managers need to be able to track employee attendance from any where in the world. They need to know which employees are on leave and which leave applications have been authorized. Employees need the ability to apply for leave from their home offices. They need to know what their available leave balance is and whether their leave applications have been approved.

LeaveForms offers a cost–effective alternative in this predicament. With LeaveForms, employees capture their leave applications from anywhere in the world online using their web–browser. The electronic application is sent directly via email to the employees' supervisor for authorisation. Once authorised, the employee is notified via a return email. Employee leave balances are updated automatically after every approval and individuals can verify their exact leave balance at any time, it is always current and accurate!

To download a free evaluation version of Leave Forms or for more information regarding the benefits of implementing a leave administration software system please visit:

Sanet is the Marketing Manager of Techcharge Software. Techcharge Software develops products that stand out because of their build quality, ease of use and ability to offer real value to any organisation.

The Techcharge Software vision is to develop quality software products that offer an excellent return on investment.

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