

"If Something Should Ever Happen To Me..."

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**100% Effective Natural Hormone Treatment**  
**Menopause, Andropause And Other Hormone Imbalances**  
**Impair Healthy Healing In People Over The Age Of 30!**

**"If Something Should Ever Happen To Me..."**

**By Janet L. Hall**

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... I'm afraid my family won't know who to call—or where anything is!"

The realization of destruction, chaos, and uncertainty hit home for many of us on Sept. 11, 2001. My inbox started filling up with inquiries and statements of, "I don't know where my important paperwork is to grab in case of an emergency," "I have no clue where I can put my hands on my important stuff. Can you help me?" "If a catastrophe should strike my work or home it would take me months to replace licenses, and birth certificates," and "My husband handles all the paperwork at home. I don't have the foggiest idea who to call or where anything is."

I think you'll agree usually one person in the home or office is designated to handle the phone calls if a vendor or supplier has to be called, or an appointment has to be made. That same person usually knows when any annual maintenance has to be done, and that one person usually files or puts away all the incoming paperwork.

But if something should happen to that person, be it illness, death, or just out of town, would you be at a loss not knowing WHO to call, WHEN things get done, or WHERE things are kept?

## "If Something Should Ever Happen To Me..."

After my mother-in-law died, after having to virtually search in every nook and crannie in her home for things such as her husbands death certificate, his military records, and her keys (we finally found her safe deposit box key in the pinkie of a glove that was in the back of the closet), after watching my family UNABLE to mourn or celebrate her life because we were all too busy looking for the necessary documents, and important papers needed to deal with her death, I decided to put together a little booklet so others would NEVER have to go through what we did!

It's very easy to make your own little booklet of the WHO,

WHEN, and WHERE's in your life. Here's how:

Create a notebook for yourself with three tabs. Mark the three sections: WHO, WHEN and WHERE. You could also do this on your computer.

In the WHO section, make a list of service companies that you call and do business with. Include the security company, cable guy, your insurance agent, credit cards, your mortgage company, the pool man, plumber, chimney sweep, you name it. Next to each company, write down their phone number and your account number.

In the WHEN section, create a list for each month and record the dates that you had—or want to have—services performed at your home or office. Include dates for getting your animals vaccinated, having your chimney and septic tank cleaned, renewing licenses and memberships, and so on.

In the WHERE section, make a list of all your important documents, such as your bank records, insurance policies, wills, and don't forget the spare keys. Include the location of where you store those documents.

Now, if this seems like a daunting task or something you don't have the time for, BUT know you should have, you can super-charge your organizing process—and give yourself and others peace of mind now—by ordering my little booklet, "The little Red WHO, WHEN, and WHERE Home Management Booklet." And I've just made it easier for you to get, right now in e-book form (<http://www.overhall.com/wwwh1.htm> ).

## "If Something Should Ever Happen To Me..."

My booklet is already thought out and alphabetized for you! Once you purchase my e-booklet, download, and print out, all you have to do is take the time to fill in the blanks.

The WHO section is alphabetized from your accountant to your veterinarian with a place to record your accountant numbers and phone numbers.

The WHEN section is alphabetized and with maintenance tips from when you get your animals vaccinated to subscription renewals.

The WHERE section is alphabetized, with tips on where to store your important documents, from your backup disks to your wills.

I've also included TWO BONUSES!

1. A section to record your wallet contents, and
2. The revolutionary way to sort through your "stuff" report, The 5 W's of Organizing, a TEASER, and a "TICKLE"!"

Whether you make your own booklet or purchase mine, please let your loved ones know where you keep your "master" home notebook, and once filled out, please make a copy to keep in a secure off-site location, such as a safe deposit box.

Don't add unnecessary worry, anxiety, or stress to your loved ones when an emergency or death happens in your home. For ONLY \$7 you can start recording and organizing the important things in your life. Get it together TODAY!

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The Organizing Wizard, Janet L. Hall, is a Professional Organizer, Speaker, and Author. She is the owner of OverHall Consulting, and Organizing By Phone. Subscribe to her FREE organizing newsletter at <http://www.overhall.com/newsletter.htm> or visit her web site at <http://www.overhall.com>

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## **2 Beliefs Essential For Success**

**By Gordon Bryan**

### **2 Beliefs Essential For Success by Gordon Bryan**

Want to unlock your potential?  
Want to move forward to success?  
Well neither of these will happen in a month of Sundays without belief.

I always harp on about attitude being the magic word, and belief is one attitude you **MUST** have.  
Not only that, but there are **TWO** types of beliefs needed!

The first is belief that it will happen.  
Whatever your goal is, however you want to improve your life, whatever wealth you want, in order for any of it to come true, you need to believe that it *\*will\** happen.

You need to know this for a fact, not just some wishy-washy hope that it would be nice, but know for a fact that it can and will happen to **YOU**.

The second belief is in yourself as a person, and your right to succeed and enjoy abundance.

Abundance is all around, but most people do not tap into it, they don't grab their fair share, because they just don't believe.

They either feel they are undeserving of the good things, or they believe that something or someone will wreck their plans.  
Can you guess who that 'someone' is, that will wreck your plans?  
Yourself!

Without the two cast-iron beliefs firmly in place, you will not see your plans through, you won't go that extra mile, you won't be prepared to pay the price.

"If Something Should Ever Happen To Me..."

You ARE worth it!

You, me, all of us, we are individuals making our own way thru the journey of life.

Each of us is a worthy person, and fully deserves to enjoy life, whatever that may mean to each of us.

As one of your affirmations, tell yourself that you are a strong and worthy person, and your 2 beliefs will be nicely in place to

support your efforts all the way.

You will believe that you are worthy of the success, and you will believe you have the strength to overcome any hurdles.

\*\*\*\*\*Gordon Bryan's new book, 'Transform Your Life in 21 Days!has been described as 'a must read', 'awesome', and 'a true gem'.If you liked this article, see the book for yourself at:<http://www.transformyourlifefor.com>\*\*\*\*\*



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