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**100% Effective Natural Hormone Treatment**  
**Menopause, Andropause And Other Hormone Imbalances**  
**Impair Healthy Healing In People Over The Age Of 30!**

**Party Planning Made Simple!**

**By Michael Kyle**

Looking to throw the party of the year? Worried about pulling it off? No need to be, it can be really simple when a few simple rules are applied to the planning process. The key to a successful event comes from following the 5W Guideline!

**1. WHY?**

Why are you throwing a party? Is it for a birthday or bachelor/ bachelorette party, maybe a baby shower, holiday and office party or just an excuse to get together, whatever the cause for a celebration, have a clear vision of your party intention and convey this to your guests. Of course the best way of communicating your intentions is through the use of invitations. Why not use them? They can be creative, funny and unique and save you the effort of having to personally communicate with all your potential party-goers. Give your guests a momento and send out some fantastic invites!

**2. WHAT?**

What is the objective of your party? What kind of party are you going to throw? This is a very important question in that all your decisions from here will be affected by what party you are having. If you are having a themed party, consider that you may need decorations and costumes. This doesn't have to be expensive. A great Martini party can be had simply by having your guests dress semi formal. Because every party is a themed party of some sort, find the right theme for you and your guests. Here are a few great theme party ideas:

Do you love food? A great recipe/cooking party may be the way for you.

Do you enjoy golf? Maybe a Sunday afternoon masters BBQ.

What about wine? Wine tasting parties are an excellent way to try new and exciting wines.

Choose your theme, it can be revolving or seasonal and make sure your guests will be receptive, (not everyone likes to get in costume) and make sure your goals are attainable.

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### 3. WHO?

Who will be coming to your party? It is vitally important to know who you are catering to. Is it for close friends? Complete strangers? Co workers or business peers? In planning any social event, you need to consider the guests, do they know each other? Is it an Ice breaker? Do you need to provide name tags? How many people are you expecting? What are their likes and dislikes? Are they heavy drinkers or heavy eaters? Do they have a demographic? Find out what you all commonly share as interests and deliver those in spades.

Understanding your guests will help to clarify your goals for your event and also help determine the kind of party that is appropriate. All great parties cater greatly to their guests.

### 4. WHERE?

Location, location, location! There are many factors to consider when choosing a location for any party:

1. Crammed rooms 2. Inadequate lavatory facilities 3. Inability to sit or stand comfortably 4. Limited access to food and or beverages

These will certainly be a detriment to your guests overall satisfaction. Here are some very useful considerations to make when choosing a venue:

Does it have the space I need? Will my guests be able to freely mingle? Is there adequate lavatory facilities? Is there an area to sit? Is it easily accessible? Is there transit or cabs available near by?

Can your guests leave their vehicles should they be consuming alcohol? Consider using a drive home service in your area to keep people from drinking and driving. They usually charge a stipend to drive your guest and their cars home. We highly recommend doing this!

If you are planning on renting a hall or banquet room:

Does it have food and beverage facilities? If yes, will they provide the room gratis if you use their food and beverage services? Are there adequate washroom facilities and are they wheel chair accessible? Is there an outdoor/patio/smoking area? At what time will you have access to the facility and at what time are you to leave? Do they provide any post function cleaning? Is there adequate electrical for décor, a DJ or a Band? Do they have in House Audio visual? (We don't recommend this as it is usually quite expensive and you can get reliable AV from outside sources) What is its capacity? Is there any security? Will you need security?

### 5. WHEN?

Choosing the right time, date or season to have your party will impact greatly on why you are hosting one, where you are having one, what your party is for and who you will be inviting. You will need to consider some important timelines for planning your party:

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Will it fall on a holiday? Will your guests be available or with family? What is a good time for a dinner party to start? Is 6 PM too early? Is 9 PM too late? Will my guests be too hungry or worse yet, not hungry at all? Will my start time accommodate for travel, the work week or game time? Is my theme out of season? Is it fashionable? Or Worst case scenario, TOO fashionable? Will your party wake the neighbors? (If yes then they need to be invited too!)

Great parties should be a requirement in life, but it shouldn't become a nightmare for the volunteer host! Just follow my 5W's and a successful party will simply fall into place!

Michael Kyle has been a hospitality expert for 18 years leading to the successful launch of

<http://www.thesexykitchen.com>

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### **Party Planning For Dummies**

**By Patty Illomia**

Planning for a party is no small stuff. It can be really hard to plan for any kind of party and the more important your party is the more stress you are bound to be under. It is a good thing for you that I am here to write this spectacular party planning article to help you to plan the perfect party for any occasion.

Party planning needs to start with a budget. You cannot just go out and start purchasing things willy-nilly without a budget and a plan. SO begin your party planning with making up a good budget. How much money do you have to spend on your party? Decide on a reasonable amount and then break this party planning budget down into sections.

Your party planning sections should look something like this, food, decorations, party favors, and plates, cups and napkins. Once you have this stage of your party planning finished you can then start filling in the columns. How many dishes will you need? Is this the kind of party that requires party favors? This is one of the most important aspects of party planning and it is what will make your shopping for your party much, much easier. Once you have a defined list you can go out and start your shopping. Party planning can be stressful, sure, but it should also be fun. After all you are planning for a party, so enjoy it!

The food that you choose for your party is important to the entire event. You will have to take into consideration what kind of party it is that you are having in the party planning stage. For example, is your party planning being done for a birthday, or an anniversary? Is your party planning being done for a theme party? These types of things matter when you are trying to choose the foods that will suit your party to perfection. IF you are having a themed party then have foods that suit it. If you are having a luau themed party have Hawaiian foods and drinks or if you are having a Christmas party then have

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Christmas themed foods. This is just smart party planning and it will make your party all the more fun for everyone.

Patty Illomia owns and operates Instan Party Planning Ideas at

<http://www.instantpartyplanningideas.com>

. You'll find many options and Ideas for Party Planning that are right for you.



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